



St Cuthbert with St Matthias Church of England Primary School Nursery Admissions Policy for September 2017

St Cuthbert with St Matthias CE Primary School is an inclusive school which welcomes children from its community, regardless of faith.

Nursery Admissions

We have 26 places in our Nursery. We offer a combination of full-time places and morning only part-time places. We have free full time places for eligible children, being those in receipt of Free School meals. Full time places are subsequent to a part time induction. Children are eligible for a Nursery place in our school if their birthday falls between 1st September 2013 and 31st August 2014. We have one point of admission which is in September and places are only offered after that as they become available.

The governors have set the following criteria for order in offering places:

Children who have a statement of special educational needs where this school is named on the statement have automatic entry. In all other cases, places will be allocated in accordance with the following rules:

1. Children currently or formerly 'Looked After' by a Local Authority
2. Children who are eligible for a full time funded place*
3. Children with siblings in the school at the time of entry
4. Children of staff in the school**
5. Nearness to the school***

In the event of oversubscription in any category the subsequent applicable criteria will apply in order.

Notes

- * Full time funded places are offered on the basis of eligibility for free school meals. There is a priority system for allocation of these places: current eligibility has priority and this is then followed by those children who have been eligible at any time in the past three years in time order, with the most recently eligible first.
- ** Hold a full or part time contract from the School Governors to work in the school.
- *** The distance will be measured by the Local Authority measuring system which is by an electronic routing method administered by the Royal Borough and used by all the Borough's primary schools. Measurement will be over the

shortest distance in a straight line between the address of the applicant and the school main gate.

Please request, complete and return a Nursery Admissions form from the school office. Your application will be held on file and when a place becomes available for your child, you will be contacted by the school.

Expected requirements before starting Nursery

Childhood immunisations - All children in the UK are offered vaccinations against key diseases as part of the national childhood immunisation schedule starting from age 2 months up to 5 years. For the safety of all children in schools it is important that children have had the recommended immunisations before starting school. The more children who are immunised, the less likelihood there is of outbreaks of infectious diseases such as measles. Ideally, children should have their vaccines at the right age to protect them as early as possible and minimize the risk of infection. All children's routine vaccinations are free of charge and your family doctor will be able to advise you about which immunisations and boosters are recommended before your child starts school. Information is also available at www.nhs.uk/Planners/vaccinations/Pages/Landing.aspx

Children born between 1 September 2013 and 31 August 2014 and who are toilet trained are eligible to be considered for admission to the Nursery starting in September 2017. The requirement to be toilet trained will not apply to any child that has a specific disability or medical condition that prevents or has delayed the child being toilet trained. Parents should include with their application written evidence of any relevant disability or medical condition from an appropriate professional, such as a doctor or nurse.

If a child starts in the Nursery and is found not to be toilet trained and has no specific disability or medical condition that prevents or has delayed the child being toilet trained, the Governors will withdraw the place.

Any false or deliberately misleading information either given or withheld on the nursery application form, may render the application invalid or lead to the offer of a place being withdrawn.